Position Description

Position Title	Registered Nurse
Position Number	30100518
Division	Clinical Operations
Department	Psychiatry Extended Care
Enterprise Agreement	MH Nursing Register-Victorian Public Mental Health Services Enterprise Agreement 2024-2028
Classification Description	Psych Nurse G2
Classification Code	NP21 – NP70
Reports to	Nurse Unit Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	• National Police Record Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: Bendigo Health Website - About Bendigo Health

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every day.

The Position

The Extended Care Unit (ECU) A 20 bed secure inpatient unit providing medium to long term inpatient treatment and rehabilitation for patients who experience unremitting and severe symptoms of a mental illness for persons aged 18 to 65 years.

The ECU is the preferred area for those patients with a serious mental illness, who have unremitting symptoms together with significant disturbance of behaviour which inhibits the patient's capacity to live in the community and requiring intensive rehabilitation that cannot be undertaken in a community setting.

All units are staffed by a multi-disciplinary team made up of Psychiatrists, Medical Officers, Nursing staff, Occupational Therapists, Carer & Consumer roles and Social Workers, incorporating aspects of the Safewards model utilising the associated interventions.

Responsibilities and Accountabilities

Key Responsibilities

- Assist in the planning, delivery and evaluation of a high standard of nursing care in consultation with the multi-disciplinary team, patients and carers.
- To provide safe patient centred care in a multidisciplinary environment.
- Provide effective communication to all parties including the patient, the patients' carers & supports and the multi-disciplinary team in immediate and ongoing treatment provision.
- Assess and provide health education for patients and their carers.
- Refer relevant and important issues to the Senior Nurse on duty or other health care team members.
- Provide leadership, support and direction while acting as a positive role model and providing mentorship / preceptorship to less experienced nurses, including graduate nurses and under-graduate nursing students.
- Undertake (nursing) mental state and physical assessments of patients, engage patients to participate in rehabilitation program and complete documentation which will assist with formulation of Individual treatment/recovery plans.
- Ensure the accurate documentation of client records and assessments during the shift.

Key Selection Criteria

Essential

1. Current registration as a Registered Nurse with APRAH (Australian Health Practitioner Regulation Agency) and a post graduate diploma, or working toward, in mental health and/or related field
2. Knowledge and an understanding of the Mental Health and Wellbeing Act 2022 and other relevant legislation and their application to clinical practice
3. Proven ability to liaise and consult with relevant family members, team members and a broad range of health professionals and community agencies

4. Well-developed verbal, written, interpersonal, communication and computer literacy skills and knowledge
5. Demonstrated evidence of and a commitment to ongoing professional development and compliance with all Bendigo Health mandatory training requirements
6. A personal approach which is positive, enthusiastic, friendly and helpful
7. A willingness to learn and flexibility to operate in an environment of change and continuous improvement

Desirable

8. Awareness and understanding of the Safewards model and applying this to practice

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Support research activities in alignment with the National Clinical Trials Governance Framework to ensure high-quality, safe, and ethical clinical trials and research practices across Bendigo Health
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time